

eDAS

New Service Request and Billing System

The Department of Administrative Services' new Service Request and Billing System, went into production July 1. The system has many exciting features. **eDAS** allows customers to find information about every service offered by DAS. It gives a brief description of the service and lists the service contact. Customers can view services by Enterprise, by category of service (for example, custodial services) or by searching for a key word about the service. **eDAS** will make it easy for customers to know what we offer and who to contact to get more information about services. It is not necessary to log in to search for services. Check it out:

<https://edas.iowa.gov>. The first electronic bill from the new system is due out soon.

BlackBerry Users: New Pricing and Promotion

The Department of Administrative Services, Information Technology Enterprise (DAS ITE) is lowering its monthly service fee for BlackBerry devices.

- Your only monthly charge from DAS ITE will be an Outlook integration fee of \$30.91. The one-time DAS ITE setup fee for new devices is \$50.
- With advertised special promotions, BlackBerry equipment purchases can start at \$30. For details, please see:

<http://www.state.ia.us/government/ite/services/enterprise/blackberry.html>

We are pleased that higher-than-expected BlackBerry use has enabled us to negotiate better-than-expected prices on your behalf. If you have any questions or suggestions for other services you would find useful, please contact Kevin.Miller@iowa.gov

JFHQ Data Center and Server Farm: Open for Business

ITE is pleased to offer our customers a secure server co-location service. The state-of-the-art "lights out" data center is located at the Joint Forces Headquarters in Johnston, Iowa. Customers will have the ability to afford and meet Continuity of Operations (COOP) and Continuity of Government (COG) requirements. For more information, please visit:

<http://das.ite.iowa.gov/services/enterprise/JFHQ/index.html>

Dates to Remember

- ✓ September 22- DAS Third Annual All Employee Meeting - Elim Fellowship Hall (next to IWD building, 525 E. 9th St.)
- ✓ November 22- DAS Managers and Supervisors Meeting, 8:30-11:00

Technology Governance Board (TGB):

House File 839 from the 81st General Assembly established the Technology Governance Board (TGB) within the Department of Administrative Services (DAS). The bill establishes: membership, powers and duties, funding of the TGB, rulemaking authority within DAS for the

TGB, and initial terms of membership. The first meeting of the TGB will be Friday, August 12 with subsequent meetings to be held monthly. For more information, please visit:

<http://www.das.iowa.gov/tgb/index.html>.

Energy Efficiency Measures - Executive Order 41

Executive Order 41, signed by Governor Vilsack on April 22, 2005, consists of five requirements that will allow state government to be a leader in adopting cost-effective energy efficiency practices and investing in renewable energy sources and energy-efficient equipment. Agencies developed implementation plans which were submitted to the Governor by July 1, 2005; the DAS Plan was approved.

Second Annual Files Fly in July

GSE Capitol Complex Maintenance sponsored the second annual Files Fly on July 20, 2005. This event offered the opportunity to clean paper out of state offices and offices at home, as well. All paper was shredded and recycled. This was a great opportunity to get rid of paper files in a secure manner while helping the environment. The complex collected 8,100 pounds of paper, 2,250 pounds of books and 3.71 tons of confidential shredded paper. Thanks to all who participated - the custodial staff and the many volunteers who helped make this year a success.

OfficeMax Extends Savings to State Employees

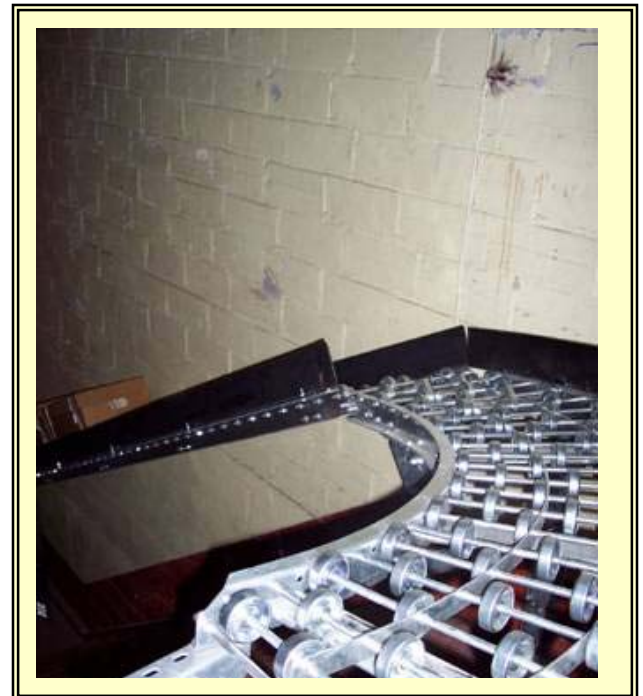
The State of Iowa Employee Purchase Program has partnered with DAS and OfficeMax to allow state employees the benefit of contract pricing with OfficeMax. This program will assist school teachers and educators in purchasing supplies for their classrooms at significant savings. Please contact Dave.Kaili@iowa.gov or call him at 281-4774 for more information.

DAS File Box Shuffle

General Services Enterprise (GSE) staff faced a daunting effort when it was tasked to move 90,000 boxes of records out of the five-story Records and Property Building to a new storage facility. No easy, efficient method for moving the boxes was readily available. Hand carrying the boxes or using unreliable elevators were not viable options. Through a unique application of skate wheel conveyors, GSE staff engineered a process to move the boxes down five stories of the central stairwell located in the building. Preliminarily, this effort is expected to save \$150,000 in moving expenses. Congratulations to all of those involved in this effort!

New Generators on Capitol Complex

Two new generators on the complex are capable of producing two megawatts of electricity each; they are 16-cylinder Cummins' diesel engines burning biodiesel (soy diesel). These generators can handle the entire load of Hoover, Grimes, Central energy Plant and the Maintenance building. The generators are used for emergency backup and curtailment of power from Mid-American Energy on peak cooling demand days. Mid-American discounts the Complex power bill by about \$60,000 for our participation in the curtailment program. In the next phase of the



project, closed transition switch gear will be installed. This will allow switching to generators without the momentary power outage.

DAS Employees train for Community Emergency Response Team

Congratulations to DAS staff who have completed training: Tera Harrington, Victoria Douglas, Diane Van Zante, and Vince Bechtel

Wall of Fame Recognitions for the month of July

DAS employees are people you can count on. During the month of July, 50 names were recognized on the Wall of Fame. In addition, there were four recognitions for DAS Print staff, three recognitions for CCM staff and two recognitions for DAS Purchasing. Congratulations to all.

Iowa Joint Laboratories Facility – Public Dedication

Governor Vilsack, President Robert Denson of Des Moines Area Community College and Mayor Merle Johnson of Ankeny participated in the public ribbon-cutting ceremony and open house for the new laboratories facility on June 7, 2005 at the DMACC campus in Ankeny. Iowa's newest facility houses state-of-the-art laboratories from the Iowa Department of Agriculture and Land Stewardship, Iowa Department of Public Safety (DCI), Iowa Department of Public Health (State Medical Examiner) and the University of Iowa Hygienic Laboratory. The facility's artwork, "Slides," by artist, Norie Sato has captured the beauty of Iowa and the union of sciences coming together in this very unique way. The artwork, which is prominently illuminated just inside the building's entrance, is comprised of 40 painted and sandblasted glass panels mounted in three sliding metal display systems.



DAS Employees on the Move

Arrivals

Donald Taylor, HRE
Jeannie Adams, DAS Finance
Drew Hupke, ITE
Steven Williams, ITE
Steven Williams, ITE
Lola Wilkening, DAS Core
Linda Plazak, moved to ITE
Brenda Easley, DAS Finance
Patricia Mullenbach, DAS Finance
Doug Kern, moved to ITE

Departures

Tammy Abdulghani, HRE
Curtis Nelson, GSE
Tonia Neel, GSE
Barb Koppen, GSE-transferred to IPI
Richard Blahnik, retired

Computer Training – Take Full Advantage of Your Computer



Computer users could be taking better advantage of computers. There are numerous functions, templates, and formatting features available that can help save time and produce better results. And, there are times when you do try to take advantage of your computer's skills, only to become frustrated demanding, "how am I supposed to do this?!?"

Taking time for appropriate training can cut the number of steps and time needed to complete a task and reduce user frustration. You will be more efficient and effective in what you do.

Personnel Development Seminars offers classroom and online computer training. Visit our website, http://das.hre.iowa.gov/LearnAtPDS/computer_training.htm, for more information.

Iowa Certified Public Manager Program

The latest round of the Iowa Certified Public Manager (CPM) Program is underway and exceeding the expectations of its participants. This is the 5th "Class" to attend CPM, which started June 14th and runs for 17 months. CPM is a nationally-accredited management development certificate program specifically designed to enhance professionalism in four key areas: Administration and Organization, Technical and Quantitative, Analytical and Conceptual and Human Skills. Our ongoing partnership with Drake University has helped to guide public managers to incorporate best practice management techniques into their everyday management strategies. For more information and to inquire about the next session, please contact Cynthia Axne at Cynthia.Axne@iowa.gov.

Matters of Opinion

A Message from the Editor

What do you think about the DAS Difference? What information should be included? Does the title appeal to you? If not, should it be changed? Do you read this each time and wish certain things were different? This is your newsletter – your opinion matters!

Deb Madison-Levi